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# NORTH SHORE MANAGEMENT BOARD

Wednesday, April 13<sup>th</sup>, 2022 6:00 PM

Zoom

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## Agenda

- I. **Welcome and Introductions**
  - a. **Welcome**
  - b. **Approval of Agenda**
  
- II. **Committee Business**
  - a. **Approval of the January 19<sup>th</sup>, 2022 Meeting Minutes**
  - b. **Resolution: ARDC staffing invoice from January 1<sup>st</sup>, 2022 to March 31<sup>st</sup>, 2022.**
  - c. **Entity Invoice Update**
  
- III. **Climate Resilience in Minnesota-** Abby Finis-Senior Program Manager, Communities Greater Plains Institute- *Presentation and Brief Discussion*
  
- IV. **Erosion Hazard Zone Layer Project-***Brief Update and discussion*
  
- V. **Technical Advisory Committee Meeting-***Brief Update and Discussion*
  
- VI. **Short Term Rentals-** *Brief Discussion*
  
- VII. **Other Business**
  - a. **Gitchi-Gami Trail Association Update**
  - b. **North Shore Scenic Drive Council Update**
  - c. **Other Updates as Identified**
  
- VIII. **Upcoming NSMB Meeting Time and Location**
  
- IX. **Adjourn**

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# North Shore Management Board

Wednesday, January 19<sup>th</sup>, 2021-6:00 PM

Zoom

## Meeting Minutes

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Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Patrick Boyle	St. Louis County
Tim Anderson	City of Beaver Bay	Kelly Swearingin	Grand Marais
Rich Sve	Lake County	Wade LeBlanc	City of Silver Bay
Robert Svaleson	Cook County		
Derek Passe	City of Two Harbors		
Penelope Morton	Duluth Township		
Margaret Walkins	Grand Portage		
<b>Technical Advisors</b>			
Christine McCarthy	Lake County		
Tim Nelson	Cook County		
Tara Solem	Lake County SWCD		
Clinton Little	MN DNR		
Matthew Bauman	MN DNR		
Sam Martin	MN DNR		
Jennifer Sterbenz	City of Two Harbors		
<b>Staff</b>			
Justin Otsea	ARDC		

### I. Welcome and Introductions

- a. The meeting was called to order at 6:02 PM by Chair Rich Sve.
- b. **Motion to approve the agenda** was made by Voss/Svaleson; passed unanimously.

### II. Committee Business

- a. **Motion to approve October 6<sup>th</sup>, 2021 minutes** by Svaleson/Watkins; passed unanimously.
- b. **Motion to approve Resolution for ARDC Staffing invoice from October 1<sup>st</sup>, 2021 to December 31<sup>st</sup>, 2021** by Voss/T. Anderson; passed unanimously.
- c. **Update on Invoicing** – Justin updated that all payments had been received except for Silver Bay and Grand Portage. He would follow up for an update.

III. **Shoreland Zoning Brief Presentation and Discussion**-*Special Guest Matt Bauman, AICP, CFM Floodplain and Shoreland Planner*-Matt Bauman, DNR Shoreland Planner provided a brief presentation of shoreland zoning history and connections to the North Shore Management Boards minimum standards. He also provided a brief update of the DNR working in coordination of the Duluth Township zoning update currently under way. Matt spoke briefly about the upcoming Coastal Erosion Hazard Mapping project and potential collaboration as the NSMB standards are re-examined once the data is complete. The NSMB expressed interest in working together with the DNR as that process unfolds. The DNR has people starting new roles and looks forward to partnering in some capacity moving ahead. Brief discussion followed; summarized topics included: discussion on model ordinance and standards, consideration for permeable pavers and how effective they can be, restrictions on housing/development in Two Harbors due to approximately half of the City residing in the shoreland zone, variance history and non-conformity issues, and desire for flexibility regarding ordinance development and review. Justin thanked Matt for his time and stated he'd follow up to continue to collaborate as the CEHM project progresses.

IV. **Technical Advisory Committee**-Christine McCarthy and Otsea provided an update from the recently formed Technical Advisory Committee (TAC) who had met on January 18th. Justin updated the group briefly about Phase III (update to come later in this meeting). Christine outlined Lake County's upcoming shoreline evaluation inventory project and sought feedback from the group. The project will look at restoration projects on Lake Superior shoreland and seek to evaluate go evaluate how they have performed over time. Brief discussion followed including identifying some past projects, many of which happened around the 2016 flood, which could be included in the inventory.

IV. **Erosion Hazard Zone Layer Project**-Otsea updated the Board that ARDC had recently secured UMD under contract and has met initially with staff to outline the project. The UMD U-Spatial Lab has initiated the process of digitizing shorelines for the analysis, with Charlie providing oversight as needed. He also updated the Board that he had secured the required matching funds for the MN Lake Superior Coastal Program grant by leveraging One Watershed, One Plan funds allocated from the Board of Soil and Water Resources through the SWCD's. After discussion at the prior meeting, TAC oversight was decided to be as needed if problems arrive, but likely won't be very active until the analysis is completed. Brief conversation followed about non-conforming issues in the zone, Clint offered technical assistance to any members with questions around past reviews.

V. **Short Term Rental**- Jenn updated the Board that Two Harbors Planning Commission has made the recommendation of a moratorium on short term rental permits in the City and Council is in the public process of instating it (one reading completed). Looking to review the ordinance and tighten things up, meeting with the County and County HRA and other entities for input and feedback have already been initiated. Christine updated that Lake County is working with a consultant to focus on housing issues as well this year. Tim updated that Cook County has initiated an HRA and that they are in their 3<sup>rd</sup> year of short-term rental ordinances, which is set for review after the 3-year period. The ordinance has been fairly success but seeing an uptick in permits recently. Additional discussion of the topic is expected at future meetings.

## VI. Other Business

### **Gitchi-Gami Trail Association Update**-*Provided by Executive Director Michelle Pierson*

-The new segment of trail in Tofte is seeing some use by snowmobiles. DNR Conservation Officers are trying to monitor, and DNR has had conversations with business owners of the AmericInn to try to look at a parallel alignment to the new trail to offer snowmobile a place to ride OFF of the new trail segment. New trail segment is being kept free of snow to permit pedestrians a safe place to walk/bike and there are safety concerns about snowmobiles encountering people on foot on this new short segment.

-DNR is looking to present to the Lutsen Township board after the 90% plan document is released from the consultant hired to engineer/design the Ski Hill Road toward Lutsen Town Center segment.

-There are safety concerns about the first phase of Lutsen construction. The current funding sources and the plans submitted to MnDOT only permit construction from Ski Hill Road to Arrowhead Electric. Discussion was had about what could happen should bonding funds be dedicated to this project, what can happen to advance or hurry the construction of the 2<sup>nd</sup> phase. More to come on this issue.

-No date set for a Ribbon Cutting for the Grand Marais to Cut Face segment yet, DNR Parks & Trails Division has seen some turnover in leadership with Erika Rivers accepting a new job. Ben Bergey is serving as Interim Director.

-The GGTA is working with MnDNR to assess needs for the 4 segments we are seeking bonding funds for, with some potential for changing our request a little. Will provide these groups updates when more information is formalized. We will be asking if your group would be willing to sign on to our capital request for the 2022 session.

-The GGTA is looking to partner with the DNR to hold an Earth Day stewardship event. It's a little too early to do a planting event, but we may do a group trail clean up/ride/walk or something to that effect. Stay tuned for details!

- **North Shore Scenic Drive Council Update**- Justin provided a brief update including holding a joint byways meeting with all the byways in the NE MN region to foster communication and partnership, the French River wayside interpretive panels were fabricated but were unable to be installed prior to the winter season, anticipating a spring installation and ceremony, participating in the Two Harbors reconstruction and London Road resurfacing planning processes are underway, also focusing on upcoming History Hikes research grant and considering a regional recreational workshop to help foster collaboration across agencies connected by the byway.

**IV. Next meeting and in person discussion**-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in April, held either via Zoom or hybrid, which will be decided closer to the date.

V. **Adjourn**-There being no additional business, a **motion to adjourn was made by Watkins/Voss**; passed unanimously and the meeting was adjourned.

ATTEST:

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Rich Sve, Chair

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Justin Otsea, Recording Secretary

**INVOICE #5306**  
**Element #170027-03**

**To:** North Shore Management Board  
221 W. First Street  
Duluth, MN 55802

**Date:** 4.13.22

**For:** Staffing Services from January 1, 2022 to March 30, 2022

Installment 3 of 4

**Total Amount Due: \$3,625.00**

**Please make checks payable to:** Arrowhead Regional Development Commission  
221 West First Street  
Duluth, MN 55802

**(Please reference the Invoice #5306)**

Project Updates:

- Prepare materials in advance of Quarter 3 Meeting (set for April 13<sup>th</sup>)
- Meetings and Administration around securing Phase III Grant Match through 1W1P
- Facilitate and assist with planning of Western Lake Superior Climate Resilience Forum held on February 9<sup>th</sup>
- Attend winter CHAOS network meeting March 22<sup>nd</sup>
- Review of Variance, Conditional Use, and Interim Use Applications as necessary.

Contract Details to date:

Contracted Amount:	Invoice #	Date	\$
Element: 170027-01	5152	9.30.21	\$ 14,500.00
Element: 170027-02	5226	12.31.21	\$ 3,625.00
Element: 170027-03	5306	3.31.22	\$ 3,625.00
Element: 170027-04		6.30.22	
Remaining on Contract			\$ 3,625.00

Thank you. Any questions please contact Barb Peterson - bpeterson@ardc.org or 218.529.7541



# North Shore Management Board

## Resolution

*Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from January 1, 2022 through March 31, 2022*

**WHEREAS**, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

**WHEREAS**, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

**WHEREAS**, the NSMB has contracted with ARDC for staffing services from July 1, 2021 to June 30, 2022; and

**WHEREAS**, ARDC has provided those services to the North Shore Management Board;

**THEREFORE BE IT RESOLVED**, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *January 1<sup>st</sup>, 2022 through March 31<sup>st</sup>, 2021*.

ATTEST:

\_\_\_\_\_  
NSMB Officer

4/13/22

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recording Secretary

4/13/22

\_\_\_\_\_  
Date

